

**MINUTES**  
**BLOOMFIELD SCHOOL DISTRICT BOARD OF EDUCATION**  
**REGULAR BOARD MEETING**  
**Tuesday, May 11, 2021 (6:00 PM)**

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**ROLL CALL**

**BOARD MEMBERS PRESENT:** Dale Maes  
Bruce Armenta  
Veronica Tso  
Tony DeHerrera

**BOARD MEMBERS ABSENT:** Joel Gunn

**SUPERINTENDENT:** Dr. Kimberly Mizell

**ALSO IN ATTENDANCE:** See Sign-In Sheet

**1.0 CALL TO ORDER**

**1.1 Invocation, Pledge of Allegiance to the Flag and Determination of Quorum**

The Bloomfield School District Board of Education held a board meeting on Tuesday, May 11, 2021 at 6:00 p.m. in the Administration Building Board Room, 325 N Bergin Lane, Bloomfield, NM 87413, and by Zoom (online). A determination of a quorum was made followed by the invocation and Pledge of Allegiance. The meeting was called to order at 6:07 p.m.

**2.0 MEETING AGENDA**

**2.1 Approval of Meeting Agenda**

Meeting agenda was reviewed with no changes noted.

**Recommendation:** Superintendent recommends approval of the current meeting agenda

**ORIGINAL - Motion**

Member (**Bruce Armenta**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the current meeting agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Tony DeHerrera	Yes
Veronica Tso	Yes

**3.0 CONSENT AGENDA**

**3.1 Approval of Consent Agenda to include Previous Meeting Minutes and Travel Requests**

Minutes from April 13, 2021 Regular Board Meeting.

Travel requests as follows:

\*NMCEL 2021 Summer Conference

**Recommendation:** Superintendent recommends approval of the Consent Agenda to include Previous Meeting Minutes and Travel Requests.

**ORIGINAL - Motion**

Member (**Tony DeHerrera**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the Consent Agenda to include Previous Meeting Minutes and Travel Requests'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Tony DeHerrera	Yes
Veronica Tso	Yes

#### **4.0 BUSINESS CONSENT AGENDA**

##### **4.1 Approval of Business Consent Agenda**

Business Consent Agenda includes Budget Increase, Decrease, Transfer and Maintenance BARs for April.

**Recommendation:** Superintendent recommends approval of the Business Consent Agenda

**ORIGINAL - Motion**

Member (**Veronica Tso**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the Business Consent Agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Tony DeHerrera	Yes
Veronica Tso	Yes

#### **5.0 PRESENTATIONS**

##### **5.1 Board of Education Scholarships - Mr. Maes**

The scholarships will be a one-time award, paid directly to the student's school of choice after the students has presented proof of registration. It is the Board's belief that we need to encourage student scholarship by supporting the development of strong community members. One scholarship will be awarded to a student planning on entering any educational field. A second scholarship will be awarded to a student entering any college degree program or a technical field certification.

Mr. Maes noted that he looks specifically for volunteer work noted in the applications, as it shows initiative and leadership. There were many great applicants this year, however the Board chose two very deserving students:

- Emily Mizell – Elementary Education, Eastern New Mexico University

- Alejandra Benavidez – Communication, Science and Disorders, New Mexico State University

### **5.2 Sally Martinez Memorial Scholarships - Mrs. Spencer**

The scholarships will be a one-time award. Recipients must graduate in good standing from BHS or CYB and have attended at least one year at Blanco Elementary. Mrs. Spencer began by telling the Board about Mrs. Sally Martinez, her love for teaching and her kind heartedness. She introduced Mr. Martinez, Sally's husband, and allowed him to address the Board. He began by saying how hard this has been for him, he misses Sally tremendously. He expressed his gratitude to Mrs. Spencer, Dr. Mizell, the Board, and the District for honoring Sally in such a way. She was a good teacher and a good person. She loved to sing and he imagined she would be singing for us today.

Mrs. Spencer told the Board that she received some great applicants and the decision wasn't easy. She announced the winners:

- Khale Lucero, Animal Science
- Elizabeth Florez, Nutrition and Dietetics

### **5.3 NMSBA Excellence in Student Achievement Award - Mr. Maes**

This award, sponsored by the New Mexico School Board Association (NMSBA), is presented to individuals selected by the local board of education who have played an important role in improving student achievement in their local school district.

Mr. Maes began by acknowledging how hard of a year it has been, with the opening and closing of schools. And unfortunately COVID is still here. The State requiring certain reporting and then changing how to report and the time consuming contract tracing. The employee being recognized has been in long hours, working weekends and double time, even being on call 24/7 to assist Principals, Administrators, and staff and completing reporting. She has worked tirelessly to ensure that the District stay compliant and safe. She has been a rock star all year. He announced the recipient of the Excellence in Student Achievement Award:

- Debbie Hernandez, Human Resource Director

## **6.0 SUPERINTENDENT'S REPORT/DISCUSSION**

### **6.1 Report & Discussion of District Activities - Dr. Mizell**

Dr. Mizell mentioned the report given during the Board Workshop regarding maintenance, staffing and athletics. The Merv 13 filter have finally arrived, but have not be installed to date. The entry to Naaba Ani should be updated this summer. The Principals have been working diligently to get staff hired. It has been an extremely difficult year and student needs have been addressed and continue to be addressed. Athletics will be continuing after the end of the school year and into June.

## 7.0 INFORMATION FOR THE BOARD

### 7.1 Bloomfield Association of Classroom Teachers (BACT)

No BACT Representative present.

### 7.2 National Education Association (NEA - Bloomfield)

No NEA Representative present.

### 7.3 Public Commentary

No Public Commentary was received.

The Bloomfield School District Board of Education welcomes public comments during its regular board meetings to offer suggestions on topics relevant to the Bloomfield Schools District. Topics may include suggestions for improving district services, policies, items currently on the meeting agenda, and etc. Citizens who wish to speak during Board of Education meetings should register with the administration office by noon the day preceding the meeting by completing the Request to Address Board form. Your request must be confirmed before your name will be placed on the list of possible speakers.

## 8.0 ACTION ITEMS

### 8.1 Approval of Preliminary FY22 Operating Budget

The Preliminary FY22 Operating Budget was presented to the Budget Committee and shared in the Public Budget presentation.

**Recommendation:** Superintendent recommends approval of the Preliminary FY22 Operating Budget

#### **ORIGINAL - Motion**

Member (**Bruce Armenta**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the Preliminary FY22 Operating Budget'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Tony DeHerrera	Yes
Veronica Tso	Yes

### 8.2 Approval of FY21 Financial Auditor Contract

The Auditor Contract with Manning Accounting and Consulting has been submitted to the State Auditor's Office for approval for an additional year.

**Recommendation:** Superintendent recommends approval of the FY21 Financial Auditor Contract

#### **ORIGINAL - Motion**

Member (**Tony DeHerrera**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the FY21 Financial Auditor

Contract'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Tony DeHerrera	Yes
Veronica Tso	Yes

### **8.3 Approval of Fundraiser Requests**

Fundraiser Requests:

Bloomfield High School

\*Basketball - Youth Camp

Administration

\*Office of the Superintendent - District Magazine

**Recommendation:** Superintendent recommends approval of the Fundraiser Requests

**ORIGINAL - Motion**

Member (**Veronica Tso**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the Fundraiser Requests'.

Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Tony DeHerrera	Yes
Veronica Tso	Yes

### **8.4 Approval of Health Assistant Positions**

In light of two RNs having chosen not to return for the 2021-2022 school year, a plan was developed to hire two additional health assistants; placing a health assistant in each school.

**Recommendation:** Superintendent recommends approval of the Health Assistant Positions

**ORIGINAL - Motion**

Member (**Bruce Armenta**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the Health Assistant Positions'.

Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion

**Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Tony DeHerrera	Yes
Veronica Tso	Yes

### **8.5 Approval of Reinstating the Dean of Students/Counselor Position at CYB**

With Mr. Benavidez administering the online high school program, the Dean of Students/Counselor positions is needed to provide assistance at CYB.

**Recommendation:** Superintendent recommends approval of Reinstating the Dean of Students/Counselor Position at CYB

**ORIGINAL - Motion**

Member (**Tony DeHerrera**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of Reinstating the Dean of Students/Counselor Position at CYB'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Tony DeHerrera	Yes
Veronica Tso	Yes

**8.6 Approval of Federal Programs Funding Applications**

Applications to be reviewed include the Bilingual Application, Title I, II, and III Applications and the IED Application submission.

**Recommendation:** Superintendent recommends approval of Federal Programs Funding Applications

**ORIGINAL - Motion**

Member (**Veronica Tso**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of Federal Programs Funding Applications'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Tony DeHerrera	Yes
Veronica Tso	Yes

**9.0 EXECUTIVE/CLOSED SESSION**

**9.1 Pursuant to NMSA 1978, §10-15-1 H(2) of the 'Open Meetings Act', the Board of Education will take action to go into Closed Session to address limited personnel matters, specifically the Superintendent's Evaluation. No action will be taken in Closed Session. Action, if any, will be taken when the Board reconvenes in Open Session following the Closed Session.**

**Recommendation:** Superintendent recommends that the School Board adjourns to Executive/Closed Session to address limited personnel matters

**ORIGINAL - Motion**

Member (**Bruce Armenta**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends that the School Board adjourns to Executive/Closed Session to address limited personnel matters'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Tony DeHerrera	Yes
Veronica Tso	Yes

Meeting convened to closed session at 6:45 p.m.

## **10.0 RECONVENE TO OPEN SESSION and POSSIBLE ACTION**

**10.1 Reconvene to Open Session. As required by Section 10-15-1(J) of the 'Open Meetings Act': The only matter discussed during the closed session was limited personnel matters, specifically the Superintendent's Evaluation.**

**Recommendation:** Superintendent recommends reconvening to Open Session.

### **ORIGINAL - Motion**

Member (**Tony DeHerrera**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends reconvening to Open Session'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Tony DeHerrera	Yes
Veronica Tso	Yes

Meeting reconvened to open session at 7:49 p.m.

## **10.2 Approval of Superintendent's Contract Extension**

The Board having met and reviewed the Superintendent's evaluation, which was outstanding, propose a contract extension of one year.

**Recommendation:** Board President, Mr. Maes, recommends approval of Superintendent's Contract Extension

### **ORIGINAL - Motion**

Member (**Bruce Armenta**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Board President, Mr. Maes, recommends approval of Superintendent's Contract Extension'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Tony DeHerrera	Yes
Veronica Tso	Yes

## **11.0 ADVANCED PLANNING**

### **11.1 Upcoming Events:**

- \*May 20, 2021 - Promise to Graduate
- \*May 21, 2021 - Graduation
- \*June 3-5, 2021 - 2021 Virtual School Law Conference
- \*June 8, 2021 - Board of Education Meeting

## **12.0 ADJOURNMENT**

### **12.1 Approval to Adjourn Current Board Meeting**

**Recommendation:** Superintendent recommends approval to Adjourn the Current Board Meeting.

**ORIGINAL - Motion**

Member **(Bruce Armenta)** Moved, Member **(Tony DeHerrera)** Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval to Adjourn the Current Board Meeting'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Tony DeHerrera	Yes
Veronica Tso	Yes

Meeting was adjourned at 7:54 p.m.

	<i>Secretary (Board)</i>	June 15, 2021
Board Member Signature	Title	Date Approved