

MINUTES
BLOOMFIELD SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR BOARD MEETING
Tuesday, July 13, 2021 (6:00 PM)

ROLL CALL

BOARD MEMBERS PRESENT: Dale Maes
Bruce Armenta
Veronica Tso
Joel Gunn

BOARD MEMBERS ABSENT: Tony DeHerrera

SUPERINTENDENT: Dr. Kimberly Mizell

ALSO IN ATTENDANCE: See Sign-In Sheet

1.0 CALL TO ORDER

1.1 Invocation, Pledge of Allegiance to the Flag and Determination of Quorum

The Bloomfield School District Board of Education held a board meeting on Tuesday, July 13, 2021 at 6:00 p.m. in the Administration Building Board Room, 325 N Bergin Lane, Bloomfield, NM 87413. A determination of a quorum was made followed by the invocation and Pledge of Allegiance. The meeting was called to order at 6:01 p.m.

2.0 MEETING AGENDA

2.1 Approval of Current Meeting Agenda

Meeting agenda was reviewed with no changes noted.

Recommendation: Superintendent recommends approval of the Current Meeting Agenda

ORIGINAL - Motion

Member (**Bruce Armenta**) Moved, Member (**Joel Gunn**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the Current Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes
Joel Gunn	Yes

3.0 CONSENT AGENDA

3.1 Approval of Consent Agenda to include Previous Meeting Minutes and Travel Requests

Minutes from June 15, 2021 Regular Board Meeting were reviewed with no change noted.

Travel requests were reviewed as follows:

-ASBO International Annual Conference, Milwaukee, WI

Recommendation: Superintendent recommends approval of the consent agenda.

ORIGINAL - Motion

Member (**Veronica Tso**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the consent agenda'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes
Joel Gunn	Yes

4.0 BUSINESS CONSENT AGENDA

4.1 Approval of Business Consent Agenda

Business Consent Agenda includes a Budget Increase and Maintenance BARs for June.

Recommendation: Superintendent recommends approval of the Business Consent Agenda

ORIGINAL - Motion

Member (**Joel Gunn**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the Business Consent Agenda'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes
Joel Gunn	Yes

5.0 SUPERINTENDENT'S REPORT/DISCUSSION

5.1 Report & Discussion of District Activities

Dr. Mizell reported on the maintenance projects taking place during the summer months. With the hiring of a new carpenter, the maintenance department is fully staffed and many projects will not need to be contracted out. The custodian staff has been deep cleaning all sites. The staff has been working diligently to fill vacancies, especially with last minute resignations. Pool passes were purchased for the students who participated in the K-6+ program and were given to students who attended the summer camps.

6.0 INFORMATION FOR THE BOARD

6.1 Bloomfield Association of Classroom Teachers (BACT)

No BACT Representative present.

6.2 National Education Association (NEA - Bloomfield)

No NEA Representative present.

6.3 Public Commentary

A public commentary request was received by Mr. Thomas Stamper. Mr. Stamper requested information for mask/vaccination policies and requirements for the upcoming school year as well as the reading curriculum. He stated that he was a concerned grandparent and wanted to know if masks and/or vaccinations were going to be a requirement. He also inquired about the history and social studies reading list. Dr. Mizell responded to Mr. Stamper's questions regarding the mask/vaccination question with the fact that the school district was still awaiting the revised toolkit from the Department of Education. It is anticipated to be released toward the end of July and it will state with the requirements will be. Many superintendents have pushed for answers but to no avail. She also indicated that she did not feel as if the state would be forcing vaccinations, however masks will probably be required. As for the curriculum and reading list question, the reading list can be provided upon the return of the Curriculum Director. She did mention that there would be an online school option for those parents who choose not to have their children attend in-person instruction.

The Bloomfield School District Board of Education welcomes public comments during its regular board meetings to offer suggestions on topics relevant to the Bloomfield Schools District. Topics may include suggestions for improving district services, policies, items

currently on the meeting agenda, and etc. Citizens who wish to speak during Board of Education meetings should register with the administration office by noon the day preceding the meeting by completing the Request to Address Board form. Your request must be confirmed before your name will be placed on the list of possible speakers.

7.0 ACTION ITEMS

7.1 Approval of Ed Tech Notes (ETN) Resolution

The Ed Tech Notes (ETN) Resolution determines the necessity for lease purchase of education technology equipment. The resolution will authorize the appropriate officers, employees and agents of the District, the District's Financial Advisor, and the Bond Counsel to take any action necessary to enable the District to enter into the lease purchase arrangement on or about September 16, 2021.

Recommendation: Superintendent recommends approval of Ed Tech Notes (ETN) Resolution

ORIGINAL - Motion

Member (**Bruce Armenta**) Moved, Member (**Joel Gunn**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of Ed Tech Notes (ETN) Resolution'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes
Joel Gunn	Yes

7.2 Approval of Booster Club & PTO Process

The Board of Education recognizes the importance of athletic and extracurricular activities and educational programs in the well-rounded development of public school students. Participation in such activities and programs builds character, a sense of responsibility and discipline, and promotes proper conduct, all of which are central to the educational mission of the public schools and School District.

Recommendation: Superintendent recommends approval of Booster Club & PTO Process

ORIGINAL - Motion

Member (**Veronica Tso**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of Booster Club & PTO Process'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes
Joel Gunn	Yes

7.3 Approval of JFB Open Enrollment Policy Revisions

Policy Advisory 215: Senate Bill 272 requires that NMSA 22-1-4 regarding open enrollment be modified to allow military families to enroll school-age children prior to their physical presence in the state under the first enrollment priority.

Recommendation: Superintendent recommends approval of JFB Open Enrollment Policy Revisions

ORIGINAL - Motion

Member (**Joel Gunn**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of JFB Open Enrollment Policy Revisions'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes

Joel Gunn Yes

7.4 Approval of IHB & IHB-E Special Instructional Programs Policy Revisions

Policy Advisory 216: Special Instructional Programs. House Bill 222 titled the Special Education Ombud Act places a requirement on school districts to post and distribute information regarding the new Ombud Act. Policy Services has provided the policy guidance for this requirement in both the policy and in the exhibit.

Recommendation: Superintendent recommends approval of IHB & IHB-E Special Instructional Programs Policy Revisions

ORIGINAL - Motion

Member **(Bruce Armenta)** Moved, Member **(Joel Gunn)** Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of IHB & IHB-E Special Instructional Programs Policy Revisions'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes
Joel Gunn	Yes

7.5 Approval of BID Board Member Compensation and Expenses Policy Revisions

Policy Advisory 217: Board Member Compensation and Expenses. The changes to 10-8-3 and 10-8-4 by Senate Bill 345 relate to a new definition of attendance applying to Board members of a local public body, public officers or public officials who are appointed by a local public body and employees of the local public body. Non-salaried public officers or officials, which include Board members and those public officials appointed by the Board as defined in revised NMSA 10-8-3, are to be reimbursed for per diem and mileage rates per NMSA 10-8-4 as revised.

Recommendation: Superintendent recommends approval of BID Board Member Compensation and Expenses Policy Revisions

ORIGINAL - Motion

Member **(Veronica Tso)** Moved, Member **(Bruce Armenta)** Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of BID Board Member Compensation and Expenses Policy Revisions'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes
Joel Gunn	Yes

7.6 Approval of DKC Expense Authorization / Reimbursement Policy Revisions

Policy Advisory 218: Expense Authorization and Expenses. The following explanation is similar to the previous explanation for Board members in Policy Advisory No. 217. The difference is that there are definitions changed by Senate Bill 345 that apply in policy BID that do not apply in policy DKC. Certain changes regarding meals and lodging have changed for both of these policies.

Recommendation: Superintendent recommends approval of DKC Expense Authorization / Reimbursement Policy Revisions

ORIGINAL - Motion

Member **(Joel Gunn)** Moved, Member **(Veronica Tso)** Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of DKC Expense Authorization / Reimbursement Policy Revisions'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes

Veronica Tso Yes
Joel Gunn Yes

7.7 Approval of JCLA Physical Examination of Students Policy Revisions

Policy Advisory 219: Physical Examinations of Students. House Bill 308, passed by the legislature in 2019, required the preparation of rules by the Public Education Department (PED) to implement a requirement for dental examinations for all new enrollees in the New Mexico schools after July 1, 2021. The policy provides the basic information of the Statute and Rule. There are some parts of the implementation that will require other actions by the districts.

Recommendation: Superintendent recommends approval of JCLA Physical Examination of Students Policy Revisions

ORIGINAL - Motion

Member (**Bruce Armenta**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of JCLA Physical Examination of Students Policy Revisions'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Bruce Armenta Yes
Dale Maes Yes
Veronica Tso Yes
Joel Gunn Yes

7.8 Approval of Registrar Contract at Central Primary

Contract was changed from 210 to 200 to accommodate a more flexible schedule. With the position being vacated, the contract needs to be reinstated to the 210 days to better assist the school staff.

Recommendation: Superintendent recommends approval of the Registrar Contract at Central Primary

ORIGINAL - Motion

Member (**Joel Gunn**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the Registrar Contract at Central Primary'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Bruce Armenta Yes
Dale Maes Yes
Veronica Tso Yes
Joel Gunn Yes

7.9 Approval of Personnel Lateral Move and FTE Position in Transportation

In an effort to be more efficient, requesting to laterally move personnel across departments and creation of a FTE position at Transportation for a Mechanics Helper.

Recommendation: Superintendent recommends approval of Personnel Lateral Move and FTE Position in Transportation

ORIGINAL - Motion

Member (**Veronica Tso**) Moved, Member (**Joel Gunn**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of Personnel Lateral Move and FTE Position in Transportation'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Bruce Armenta Yes
Dale Maes Yes
Veronica Tso Yes
Joel Gunn Yes

7.10 Approval of High School Multi-Purpose Field Construction

The multi-purpose field construction was previously approved, however there have been a few modifications with the biggest being the increase in costs due to economic trends.

Recommendation: Superintendent recommends approval of High School Multi-Purpose Field Construction
ORIGINAL - Motion

Member (**Bruce Armenta**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of High School Multi-Purpose Field Construction'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes
Joel Gunn	Yes

7.11 Approval of IT Equipment Disposal

In an effort to reduce the inventory of non-working IT equipment, seeking permission to properly dispose of laptops, CPUs, Chromebooks, Printers, and Doc Cameras that are old and/or nonfunctioning.

Recommendation: Superintendent recommends approval of IT Equipment Disposal

ORIGINAL - Motion

Member (**Joel Gunn**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of IT Equipment Disposal'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes
Joel Gunn	Yes

7.12 Approval to Replace RN with a Health Assistant and Increase Health Staff Salary

Two staff RNs have chosen not to return for the upcoming school year. In an effort to attract and retain health staff and have health staff in every school, requesting board approval to replace a RN with a health assistant and increase salaries for all health staff.

Recommendation: Superintendent recommends approval to Replace RN with a Health Assistant and Increase Health Staff Salary

ORIGINAL - Motion

Member (**Veronica Tso**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval to Replace RN with a Health Assistant and Increase Health Staff Salary'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes
Joel Gunn	Yes

7.13 Approval of Special Services Bookkeeper Contract

In an effort to attract applicants for the Special Services Bookkeeper position, requesting the contract be extended from 210 to 249 days.

Recommendation: Superintendent recommends approval of Special Services Bookkeeper Contract

ORIGINAL - Motion

Member (**Bruce Armenta**) Moved, Member (**Joel Gunn**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of Special Services Bookkeeper Contract'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes
Joel Gunn	Yes

8.0 EXECUTIVE/CLOSED SESSION

8.1 Pursuant to NMSA 1978, §10-15-1 H(2) of the 'Open Meetings Act', the Board of Education will take action to go into Closed Session to address limited personnel matters. No action will be taken in Closed Session. Action, if any, will be taken when the Board reconvenes in Open Session following the Closed Session.

No closed session was called for.

9.0 RECONVENE TO OPEN SESSION and POSSIBLE ACTION

9.1 Reconvene to Open Session. As required by Section 10-15-1(J) of the 'Open Meetings Act': The only matter discussed during the closed session was limited personnel matters.

Having no closed session, no reconvening called for.

10.0 ADVANCED PLANNING

10.1 Upcoming Events:

*August 10, 2021 - Board of Education Meeting

11.0 ADJOURNMENT

11.1 Approval to Adjourn Current Board Meeting

Recommendation: Superintendent recommends approval to adjourn the current board meeting.

ORIGINAL - Motion

Member (Joel Gunn) Moved, Member (Veronica Tso) Seconded to approve the ORIGINAL motion 'Superintendent recommends approval to adjourn the current board meeting'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion Carried. 4 - 0

Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes
Joel Gunn	Yes

Meeting was adjourned at 6:35 p.m.



Board Member Signature

Board Secretary

Title

August 10, 2021

Date Approved