

**MINUTES**  
**BLOOMFIELD SCHOOL DISTRICT BOARD OF EDUCATION**  
**REGULAR BOARD MEETING**  
**Tuesday, January 9, 2024 (6:00 PM)**

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**ROLL CALL**

<b>BOARD MEMBERS:</b>	Dale Maes Tony DeHerrera Ben Woody, Jr. David Salcido Sue Finch
<b>BOARD MEMBERS ABSENT:</b>	None
<b>SUPERINTENDENT:</b>	Dr. Kimberly Mizell
<b>ALSO IN ATTENDANCE:</b>	See Sign-In Sheet

**1.0 CALL TO ORDER**

**1.1 Invocation, Pledge of Allegiance to the Flag and Determination of Quorum**

The Bloomfield School District Board of Education held a board meeting on Tuesday, January 9, 2024 at 6:00 p.m., in the Administration Building Boardroom, 325 N Bergin Lane, Bloomfield, NM 87413. A determination of a quorum was made followed by the invocation and Pledge of Allegiance.

The meeting was called to order at 6:06 p.m.

**2.0 ADMINISTERING OATH OF OFFICE**

**2.1 Judge to Administer Oath of Office to Dale Maes and Sue Finch**

Mr. Maes read the School Board Member Oath of Office aloud. Then the Honorable Judge Cynthia Wagoner administered the Oath of Office to returning Board Member, Dale Maes, and newly elected Board Member, Sue Finch.

**3.0 MEETING AGENDA**

**3.1 Approval of Meeting Agenda**

The meeting agenda was reviewed with one change, amend agenda to include Action Item 10.3 Approval of Extended Leave Request for Certified Staff Member.

**Recommendation:** Superintendent recommends approval of the current amended meeting agenda to include action item 10.3 approval of Extended Leave Request for Certified Staff Member.

**ORIGINAL - Motion**

Member (**Tony DeHerrera**) Moved, Member (**Ben Woody, Jr.**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the current meeting agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Dale Maes	Yes
Tony DeHerrera	Yes
Ben Woody, Jr.	Yes
David Salcido	Yes
Sue Finch	Yes

## 4.0 BOARD REORGANIZATION

### 4.1 Approval of Board Reorganization

The meeting shall be called to order by the President of the Board. The Board, at the first regular meeting in January, will administer the Oath of Office to newly elected members and elect from its membership a President, Vice-President and Secretary.

**Recommendation:** Superintendent recommends Board Reorganization.

#### **ORIGINAL - Motion**

Member (**David Salcido**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends Board Reorganization'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

Dale Maes      Yes  
Tony DeHerrera Yes  
Ben Woody, Jr. Yes  
David Salcido    Yes  
Sue Finch        Yes

### 4.2 Approval of School Board President

Mr. Tony DeHerrera recommended Mr. Dale Maes as School Board President. Mr. David Salcido seconded and all agreed.

**Recommendation:** Superintendent recommends approval of School Board President nominee, Mr. Dale Maes.

#### **ORIGINAL - Motion**

Member (**Tony DeHerrera**) Moved, Member (**Ben Woody, Jr.**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of School Board President'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

Dale Maes      Yes  
Tony DeHerrera Yes  
Ben Woody, Jr. Yes  
David Salcido    Yes  
Sue Finch        Yes

### 4.3 Approval of School Board Vice-President

Mr. Dale Maes recommended Mr. Tony DeHerrera as School Board Vice-President. Mr. David Salcido seconded and all agreed.

**Recommendation:** Superintendent recommend approval of School Board Vice-President nominee, Mr. Tony DeHerrera.

#### **ORIGINAL - Motion**

Member (**Ben Woody, Jr.**) Moved, Member (**Sue Finch**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommend approval of School Board Vice-President'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

Dale Maes      Yes  
Tony DeHerrera Yes  
Ben Woody, Jr. Yes  
David Salcido    Yes  
Sue Finch        Yes

### 4.4 Approval of School Board Secretary

Mr. Dale Maes recommended Mr. David Salcido as School Board Secretary. Mr. Tony DeHerrera seconded and all agreed.

**Recommendation:** Superintendent recommends approval of School Board Secretary nominee, Mr. David Salcido.

#### **ORIGINAL - Motion**

Member (**Sue Finch**) Moved, Member (**Ben Woody, Jr.**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of School Board Secretary'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Dale Maes Yes  
Tony DeHerrera Yes  
Ben Woody, Jr. Yes  
David Salcido Yes  
Sue Finch Yes

## 5.0 CONSENT AGENDA

### 5.1 Approval of Consent Agenda to include Previous Meeting Minutes and Travel Requests

Minutes from December 12, 2023 Regular Board Meeting.

Travel Requests:

- \*January 19, 2024 - MTLN Training, Espanola, NM
- \*January 28-29, 2024 - ECLIPSE Meeting, Albuquerque, NM
- \*February 16, 2024 - MTLN Training, Espanola, NM
- \*March 22, 2024 - MTLN Training, Espanola, NM
- \*April 26, 2024 - MTLN Training, Espanola, NM
- \*July 16-19, 2024 - CSTA Annual Conference, Las Vegas, Nevada

**Recommendation:** Superintendent recommends approval of the consent agenda.

#### **ORIGINAL - Motion**

Member (**David Salcido**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the consent agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Dale Maes Yes  
Tony DeHerrera Yes  
Ben Woody, Jr. Yes  
David Salcido Yes  
Sue Finch Yes

## 6.0 BUSINESS CONSENT AGENDA

### 6.1 Approval of Business Consent Agenda

Business Consent Agenda includes Budget Increase, Decrease, Transfer and Maintenance BARs for December 2023.

**Recommendation:** Superintendent recommends approval of the Business Consent Agenda

#### **ORIGINAL - Motion**

Member (**Sue Finch**) Moved, Member (**Ben Woody, Jr.**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the Business Consent Agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Dale Maes Yes  
Tony DeHerrera Yes  
Ben Woody, Jr. Yes  
David Salcido Yes  
Sue Finch Yes

## 7.0 SUPERINTENDENT'S REPORT/DISCUSSION

### 7.1 Report & Discussion of District Activities - Dr. Mizell

Dr. Mizell provided a typed report detailing District maintenance, athletics and personnel updates to Board members during the Board Workshop. Dr. Mizell mentioned facility and equipment maintenance taking place throughout the

District. The BHS greenhouse is scheduled to be installed. Naaba Ani greenhouse install is almost complete. She also mentioned the Family Resource Center is almost finished, waiting certificate of occupancy and final Fire Marshall inspection. A grand opening event will be planned for the Family Resource Center. The BECC facilities has scored in the outstanding category. A lot of Federal dollars have been spent on maintenance and HVAC systems throughout the District. Also mentioned was the tree maintenance this year, that includes the Central wall cracked due to tree roots outside the building. Athletics reports wrestling will be traveling to Arizona to compete in a big tournament with major competition. Girls basketball current record is 8-0. Dr. Mizell mentioned the middle school boys' basketball team starts January 9<sup>th</sup> and encourages everyone to go watch a game or two. She also states that Mr. Tensay works hard to get the sport schedules out as soon as possible. The Fall sports schedules are 80% complete. Personnel vacancies and hiring are moving as normal. She also mentioned the budget cycle will start soon that includes meeting with the school principals to discuss their needs. The Board will also be attending the Legislative sessions in Santa Fe, New Mexico. Spring Budget is scheduled for April 2024. Dr. Mizell thank the Board for all their support.

## **8.0 PRESENTATIONS**

### **8.1 Bloomfield High School - Mrs. Summers**

Mrs. Summers provided a power point presentation that included Bloomfield High School updates. There are 778 students currently enrolled, breakdown includes female and male students, 9<sup>th</sup> through 12<sup>th</sup> grade enrollment numbers. There are 91 administrators, teachers and staff at BHS. CIA 1 and CIA 2 data was provided. Mrs. Summers mentioned that Algebra 1 and Algebra 2 had a significant increase due to the new calculator use. She also provided Vista data for 2021-2022 and 2022-2023 showing percentage difference, BHS showed improvement. Mrs. Summers stated she had surveyed the staff on how to improve and possible solutions for BHS. One of the comments returned from the survey was the lack of consistency. The BHS BOLD (Behavior, Leadership and Dedication) Expectations was created to help school wide with consistency. This is the second year that BHS has implemented the Educator's Handbook, data shows 341 office referrals for administration and 287 minor incidents for staff. This data included offenses and actions taken. Mrs. Summers mentioned the 90-day plan to focus on collaboration to include PLCs and walkthroughs (non-evaluative). BHS is utilizing Monday early release as follows, first Monday the district/sped meeting at the H building and NCS3 training with Mrs. Curtis in the library. Second Mondays are for staff meetings and 90-day professional development. Third Monday SIAT in the conference room and Progress Monitoring/SAT paperwork. Fourth Mondays are online NCS3 Module Training and department team collaborations. Mrs. Summers stated the MLSS/Cohort coaching staff has 27 new student referrals, 19 SOC students, 59 SAT students and 28 504 Plan students. BHS currently has 230 AP students, 13 AP subjects and 2 Pre-AP courses. With CTE funds, Perkins and Next Gen BHS was able to add to courses and funding. Courses included are welding, computer science, drafting, CAD, media, agriculture and business. Mr. Stovall has implemented Bobcat Pals, which provides interaction with the high school students and the elementary students. Mrs. Summers provide a schedule of events for the Bobcat Pals program. She mentioned the wrestling teams are doing great this season. Mrs. Summers stated that engaging and communicating with the staff is very important. A google master calendar has been created to provided weekly updates to staff. She also reports that a lot of staff team building is happening at BHS. The teachers' lounge has been filled with staff family photos to make it feel like home. She also provided graduation updates to include, 150 seniors, graduation date is 5/10/24, 7:00 pm at the Bobcat Stadium. Mrs. Summers thanked the Board for their time and commitment to the Bloomfield students and staff.

### **8.2 Charlie Y. Brown - Mr. Sandoval**

Mr. Sandoval provided a power point presentation that included the 2023-2024 enrollment, 77 students that includes 52 on campus and 25 online. 10 to 15 students will transition from BHS this week. The breakdown in students are 27 senior, 35 juniors and 15 sophomores. What makes CYB a great Place? The small class size, CYB meets quarterly with students, making sure they are in the correct class, on the right path to graduate, passing their classes. Monitoring the student progress by checking attendance, grade and edgenuity reports. Mr. Sandoval mentions giving the student updates on their attendance and grades as they enter the building on Monday mornings. He also produces a F grade report on Mondays, Wednesdays and Fridays and any student that has an F grade is required to attend lunch detention until the grade is brought up. Mr. Sandoval mentioned at the beginning of the first semester, 35 students had an F grade, now for the beginning of the second semester only 4 students have an F grade. A major improvement in grades since implementing this process. CYB has an empathetic staff that teaches through action plans. The EOC data shows improvement in science, math, social studies and ELA. CYB continues to show small innovative changes by having systems and procedures in place. One innovative change would be dual credit at CYB, 25 students taking dual credit from San Juan College, 10-15 students taking 6 or more credits (online or in person). I the fall, CYB had the first student pass a dual credit class at San Juan College. Changes continue at CYB with a 6

period schedule and the Edgenuity Incentives, by hanging up certificates and entering into a drawing for prizes. CYB graduation goals include two graduates since October, 202 to 27 seniors with 18.5 credits, 25 of 27 senior graduate, 8 juniors with 18.5 credits, 8-12 juniors will graduate early and 33-37 2024 CYB Graduates. Mr. Sandoval thanked the Board for their support.

## 9.0 INFORMATION FOR THE BOARD

### 9.1 Bloomfield Association of Classroom Teachers (BACT)

No BACT Representative present.

### 9.2 National Education Association (NEA - Bloomfield)

No NEA Representative present.

### 9.3 Public Commentary

No Public Commentary received.

The Bloomfield School District Board of Education welcomes public comments during its regular board meetings to offer suggestions on topics relevant to the Bloomfield Schools District. Topics may include suggestions for improving district services, policies, items currently on the meeting agenda, and etc. Citizens who wish to speak during Board of Education meetings should register with the administration office by noon the day preceding the meeting by completing the Request to Address Board form. Your request must be confirmed before your name will be placed on the list of possible speakers.

## 10.0 ACTION ITEMS

### 10.1 Approval of Fundraiser Requests

Mesa Alta World's Finest Chocolate Candy Bars was pulled and not approved.

Fundraiser Requests:

- \*Bloomfield High School
  - BHS Seniors: Cookie Dough Sales
- \*Mesa Alta Jr High
  - Valentine's Day Candy Grams
  - World's Finest Chocolate Candy Bar Sale (not approved)
  - Color Run
- \*Central Primary
  - Jump Rope for Heart
- \*Naaba Ani
  - Spirit Gear

**Recommendation:** Superintendent recommends approval of the Fundraiser Requests, except the Mesa Alta World Finest Chocolate Candy Bar fundraiser.

#### ORIGINAL - Motion

Member (**David Salcido**) Moved, Member (**Tony DeHerrera**) Seconded to approve the ORIGINAL motion 'Superintendent recommends approval of the Fundraiser Requests'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

Dale Maes	Yes
Tony DeHerrera	Yes
Ben Woody, Jr.	Yes
David Salcido	Yes
Sue Finch	Yes

### 10.2 Approval of Activity Requests

Activity Requests:

- \*Naaba Ani Library-AR Participants: Movie Field Trip, Farmington, NM

**Recommendation:** Superintendent recommends approval of the Activity Requests

#### ORIGINAL - Motion

Member (**Tony DeHerrera**) Moved, Member (**Ben Woody, Jr.**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the Activity Requests'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Dale Maes Yes  
Tony DeHerrera Yes  
Ben Woody, Jr. Yes  
David Salcido Yes  
Sue Finch Yes

### **10.3 Approval of Extended Leave Request for Certified Staff Member**

Extend leave of absence for a certified staff member whom is on medical leave of absence. Staff member has exhausted all FMLA, sick bank and personal leave. Requesting an extended leave of absence, to be placed on leave without pay until July 30, 2024.

**Recommendation:** Superintendent recommends approval of Extended Leave of Absence for Certified Staff Member

#### **ORIGINAL - Motion**

Member (**Ben Woody, Jr.**) Moved, Member (**Sue Finch**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of Extended Leave Request for Certified Staff Member'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Dale Maes Yes  
Tony DeHerrera Yes  
Ben Woody, Jr. Yes  
David Salcido Yes  
Sue Finch Yes

## **11.0 EXECUTIVE/CLOSED SESSION**

**11.1 Convene to Closed Session. Pursuant to NMSA 1978, §10-15-1 H(2) the Bloomfield Schools Board of Education will take action to go into Closed Session to address limited personnel matters, specifically the superintendent search. No action will be taken in Closed Session. Action, if any, will be taken when the Board reconvenes in Open Session following the Closed Session. Authority to conduct a Special Meeting is found in NMSA 1978, §10-15-1 through 10-15-4, of the New Mexico 'Open Meetings Act'. Authority to conduct a Special Meeting is found in NMSA 1978, §10-15-1 through 10-15-4, of the New Mexico 'Open Meetings Act'.**

**Recommendation:** Superintendent recommends convening to closed session to discuss limited personnel matters, specifically the superintendent search.

#### **ORIGINAL - Motion**

Member (**Tony DeHerrera**) Moved, Member (**Sue Finch**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends convening to closed session to discuss limited personnel matters, specifically the superintendent search'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Dale Maes Yes  
Tony DeHerrera Yes  
Ben Woody, Jr. Yes  
David Salcido Yes  
Sue Finch Yes

Meeting convened to closed session at 7:01 p.m.

## **12.0 RECONVENE TO OPEN SESSION and POSSIBLE ACTION**

**12.1 Reconvene to Open Session. As required by Section 10-15-1(J) of the 'Open Meetings Act': The only matter discussed during the closed session was limited personnel matters, specifically the superintendent search.**

**Recommendation:** Superintendent recommends reconvening to Open Session.

**ORIGINAL - Motion**

Member **(Tony DeHerrera)** Moved, Member **(Ben Woody, Jr.)** Seconded to approve the **ORIGINAL** motion 'Superintendent recommends reconvening to Open Session'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Dale Maes      Yes  
Tony DeHerrera Yes  
Ben Woody, Jr. Yes  
David Salcido    Yes  
Sue Finch        Yes

Meeting reconvened to open session at 8:04 p.m.

**13.0 ADVANCED PLANNING**

**13.1 Upcoming Events:**

- \*February 1-3, 2024 - NMSBA Board Institute
- \*February 13, Board of Education Meeting

**14.0 ADJOURNMENT**

**4.1 Approval to Adjourn Current Board Meeting**

**Recommendation:** Superintendent recommends approval to adjourn the current board meeting.

**ORIGINAL - Motion**

Member **(Sue Finch)** Moved, Member **(Ben Woody, Jr.)** Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval to adjourn the current board meeting'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 – 0**

Dale Maes      Yes  
Tony DeHerrera Yes  
Ben Woody, Jr. Yes  
David Salcido    Yes  
Sue Finch        Yes

Meeting was adjourned at 8:07 p.m.

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 Board Member Signature      Board Sec.      Title      February 13, 2024      Date Approved