

MINUTES
BLOOMFIELD SCHOOL DISTRICT BOARD OF EDUCATION
BOARD WORKSHOP
Tuesday, March 19, 2024 (5:00 PM)

ROLL CALL

BOARD MEMBERS:	Dale Maes Tony DeHerrera Sue Finch David Salcido
BOARD MEMBERS ABSENT:	Ben Woody, Jr.
SUPERINTENDENT:	Dr. Kimberly Mizell
ALSO IN ATTENDANCE:	See Sign-In Sheet

1.0 CALL TO ORDER

1.1 Roll Call for Board Workshop

The Bloomfield School District Board of Education held a board workshop on Tuesday, March 19, 2024 at 5:00 p.m., in the Administration Building Board Room, 325 N Bergin Lane, Bloomfield, NM 87413. The meeting was called to order at 5:03 p.m.

2.0 BRIEFING and APPROVAL ITEMS

2.1 Agenda for Current Board Meeting - Dr. Mizell

Meeting agenda was reviewed with no changes noted.

2.2 Minutes of Previous Board Meeting - Dr. Mizell

Minutes from the February 13, 2024 Regular Board meeting were reviewed and no changes noted.

2.3 Travel Requests for Actual Expenses - Dr. Mizell

Travel Requests:

- *March 19-22, 2024: NMASBO Spring Budget Workshop, Albuquerque, NM
- *June 11-12, 2024: NMPSIA 2024 Regional Training, Santa Fe, NM
- *July 15-19, 2024: Math Teacher Leader Network Professional Development, Espanola, NM
- *July 18-19, 2024: Math Teacher Leader Network Professional Development, Espanola, NM
- *July 22-26, 2024: Math Teacher Leader Network Professional Development, Espanola, NM

2.4 Finance Committee Briefing - Ms. Babcock

Briefing includes the Business Consent Agenda with revenue and expenditure reports, check listing, and credit card charges for February 2024. Report also includes approval of the FY24 Legal Services RFP award. Ms. Babcock stated she received two replies for the Legal Services RFP, Holcomb Law and Cuddy and McCarthy and requesting approval to award both vendors. The mileage reimbursement rates had changed back in January. The Federal mileage rate is .66, the state can pay up to 80% of the federal mileage rate. Requesting mileage reimbursement rates increase from .40 to .55. Also included for approval are two donation requests, BHS FFA donation from Stotz Equipment and BECC donation from Greater Houston Foundation.

2.5 Fundraiser Requests - Dr. Mizell

Fundraiser Requests:

- *Bloomfield High School
 - FFA: Annual Fish Fry
 - Class of 2027: Candy Sucker Sales
 - Foods/Math/Business Class: Asian Food Sales
 - BHS Band: Fan Cloth

FFA Annual Fish Fry will be April 13th

2.6 Activity Requests - Dr. Mizell

Activity Requests:

- *BHS Band - Band Music Performance Assessment, Bloomfield, NM
- *BHS Guidance - CTE National Signing Day at San Juan College, Farmington, NM
- *BHS Guidance - Junior Day at San Juan College, Farmington, NM
- *Blanco Elementary - Albuquerque Zoo, Albuquerque, NM
- *Naaba Ani 4th Grade - Field Day at BHS, Bloomfield, NM
- *Naaba Ani 5th Grade - Field Day at BHS, Bloomfield, NM
- *Naaba Ani 6th Grade - Field Day at BHS, Bloomfield, NM
- *Central Primary Busy Bee Pod - Salmon Park and Splash Park, Aztec, NM

2.7 District Athletic Handbook Policy Updates - Mr. Tensay

District Athletic Handbook Policy Updates. Mr. Tensay presented the three versions to the Board. These updates were presented and discussed previously at the February 13th Board Workshop. These versions include the behavioral expectations of student athletics. Dr. Mizell suggested to move forward with version one, which will be voted on at tonight Board meeting. The updated version selected will be updated in the policy.

2.8 District Wide Visually Impaired Teacher - Mrs. Benavidez

The current Visually Impaired Teacher is only providing one day a week of services. Due to the increase in Visually Impaired students, three days a week of services is needed. The last two years there was 5 students who needed VI services, this year there are 11 students. The NM Visually Impaired contract has ended but they are willing to pay for courses needed for teachers to get certified.

2.9 Additional CTE Courses at BHS - Mrs. Summers

Requesting to add nine courses to the course offerings to complete CTE pathways. These courses are year two courses for student to complete pathways and approved by NMPED. Courses include Health Care Occupations, Medical Anatomy and Physiology, Business Management, Computer Technology Assistant 1, Mass-Media Communications, Teacher Academy 1 (Education Methodology), CAD Architecture II, Blueprint Reading, Drafting-Technical/Mechanical.

2.10 Additional HR Specialist - Mrs. Hernandez

Additional fulltime employee needed for HR support. The inception of the Human Resources Department at Bloomfield School District was 24 years ago. The main function was to provide contracts, personal leave, extended leave of absence, federal compliance, training, recruitment, records management, performance evaluations and etc. Current HR challenges include Increased Regulatory Compliance to include HB 128 that was passed on April 6, 2021. Human Resources employee relation legal work has increased by 40% in fiscal year 2024. Six lawsuits requiring 90 total days for each lawsuit at a minimum, at the most two lawsuits a year. Benefits of hiring an additional HR Specialist include enhanced compliance, risk mitigation, efficient on board process and improve work culture.

3.0 DISCUSSION and REVIEW ITEMS

3.1 Equity Council Update - Dr. Mizell

Equity Council Members include: Dr. Mizell, Dale Maes, Tony DeHerrera, Sue Finch, Ben Woody, Jr., David Salcido, Desiraye Benavidez, Patricia Marquez, Veronica Tso, Verlynne Platero, and Chenoa Toledo. All were in attendance except Ben Woody, Jr., Desiraye Benavidez, Patricia Marquez, Veronica Tso, Verlynne Platero and Chenoa Toledo. Dr. Mizell stated that Patsy Marquez had left early for the Spring Budget Workshop due to meeting with Indian Education. The Family Resource Center grand opening has been rescheduled due to staff shortage. Currently still moving and organizing items into the Family Resource Center.

3.2 Report & Discussion of District Activities - Dr. Mizell

Dr. Mizell provided a typed report to the Board Members detailing updates for the maintenance department, athletics and personnel news. Dr. Mizell turned the floor over to James Olivas to report on maintenance. He stated that the Rekeying project is 70% complete, external doors are being replaced. Currently waiting on material for the Blanco Outdoor Classroom. Final items have been delivered to the Family Resource Center. HVAC units have been ordered for Blanco, BHS JROTC, BECC and Naaba Ani, to be shipped in March. Over spring break the Naaba Ani ovens were replaced. Nearly 70% of the new custodial equipment has been replaced. Update on the aquatic center skylights panels include next week the vendor to access to demo the skylights. Carpet at the Mesa Alta band room was replaced. BHS cafeteria sliding doors have been replaced with overhead doors that include see through panels. BHS gym back doors have been replaced due to doors being damaged when propped open. Working on secondary changing partitions in the locker rooms for privacy. Mr. Olivas also stated the refrigerator and freezer have been replaced at Naaba Ani. Contractors will be out to look at the Central Primary library wall and the CYB expansion. HVAC controls at Blanco are being updated by Honeywell. The BHS Auditorium Roof replacement is currently in phase two of the project. Mr. Olivas also mentioned that over spring break wiring installation for gunshot detection took place at BHS. Bulletproof film will be installed at BHS in the future. Continuing the fire alarm replacement at BHS in April. Completed projects include the maintenance bucket truck was repaired. The multi-purpose room at Naaba Ani has been cleaned out and the CYB gym heater motor has been replaced.

4.0 ADJOURNMENT

4.1 Adjourn Board Workshop

Meeting was adjourned at 5:54 p.m.