

**MINUTES**  
**BLOOMFIELD SCHOOL DISTRICT BOARD OF EDUCATION**  
**BOARD WORKSHOP**  
**Tuesday, June 13, 2024 (5:00 PM)**

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**ROLL CALL**

<b>BOARD MEMBERS PRESENT:</b>	Dale Maes David Salcido Ben Woody, Jr. Sue Finch
<b>BOARD MEMBERS ABSENT:</b>	Tony DeHerrera
<b>SUPERINTENDENT:</b>	Kevin Summers
<b>ALSO IN ATTENDANCE:</b>	See Sign-In Sheet

**1.0 CALL TO ORDER**

**1.1 Roll Call for Board Workshop**

The Bloomfield School District Board of Education held a board workshop on Thursday, June 13, 2024 at 5:00 p.m., in the Administration Building Board Room, 325 N Bergin Lane, Bloomfield, NM 87413. The meeting was called to order at 5:04 p.m.

**2.0 BRIEFING and APPROVAL ITEMS**

**2.1 Agenda for Current Board Meeting - Mr. Summers**

Meeting agenda was reviewed with no changes noted.

**2.2 Minutes of Previous Board Meeting - Mr. Summers**

Minutes from the May 14, 2024 Regular Board meeting were reviewed and no changes noted.

**2.3 Travel Requests for Actual Expenses - Mr. Summers**

Travel Requests:

- \*Superintendent, Board Members, Cabinet Members, Principal & Directors Travel for the SY24-25:  
Meetings, conferences, trainings, convening's and sporting events.
- \*Athletic Director Travel for SY24-25:  
NMAA meetings, trainings, sporting events and mileage reimbursement.
- \*Athletic Trainer travel for the SY24-25:  
Sporting events and mileage reimbursement
- \*Athletic Secretary Travel for the SY24-25:  
Sporting events and mileage reimbursement.
- \*BHS & MAJH Coaching Staff Travel for the SY24-25:  
NMAA meetings, trainings and sporting events.
- \*Special Education Department Travel for the SY24-25:  
STARS, Medicaid Training, Behavioral Health, Special Education Law Conference and SPED Director meetings, conferences and trainings.
- \*September 22-26, 2024: NCSM Conference, Chicago, IL

**2.4 Finance Committee Briefing - Ms. Babcock**

Briefing includes the Business Consent Agenda with Revenue and Expenditure Reports, Check Listing, and Credit Card Charges for May 2024. Also included for approval is Resolution 24-25-01, Fixed Assets Inventory for 2024 and a donation from the New Mexico Army National Guard Donation to the BHS JROTC.

## **2.5 Fundraiser Requests - Mr. Summers**

Fundraiser Requests:

\*Bloomfield High School

- BHS Boys Basketball Booster Club: X-Grain Team Store, Fan Pledge, Calendar Fundraiser, Team Apparel Sales
- BHS Boys Basketball Booster Club: Tournament Series
- BHS Cheer: Raffle
- BHS Co-Ed Varsity Cheer: Spirit Store
- BHS Co-Ed Varsity Cheer: Krispy Kreme
- BHS Co-Ed Varsity Cheer: Cheer Clinic
- BHS Co-Ed Varsity Cheer: Dinner, Dance & Silent Auction

## **2.6 Additional Grounds Staff - Mr. Olivas**

Requesting to add 4 fulltime grounds employees. Currently have four grounds crew employees to care for 177 acres of district land. The additional fulltime employees will increase the efficiency and quality of the District grounds.

## **2.7 Health Materials and CTE Textbook Adoption - Mr. Summers**

Adoption materials for Health and CTE Textbooks

## **2.8 Additional CTE Course at BHS - Mrs. Summers**

Add an additional CTE course at BHS, NCCER Core Curriculum Intro to Craft Skills, which would be an intro course for carpentry, CAD and welding. This course will fulfill the intro to carpentry, CAD and welding CTE pathways.

## **2.9 Continuance of Ancillary RFP - Mrs. Benavidez**

Requesting approval to continue using the Ancillary RFP contractors, Unlimited Teletherapy, Sunbelt, Soliant, and Communication Express.

## **2.10 Disposal of Old IT Equipment - Mr. Lutz**

Disposal of Old IT Equipment

# **3.0 DISCUSSION and REVIEW ITEMS**

## **3.1 Policy Review BBA Board Powers and Responsibilities**

Policy Advisory 238 – BBA (B-0200) Board Powers and Responsibilities. As explained in the Discussion related to Section 5 of SB 137, school board member training requirements will now be spelled out in statute rather than PED regulation. Existing B-0200 BBA sets out board member training requirements by reciting from NMAC 6.29.1.9(A)(3)'s obsolete language. It is anticipated that PED will amend NMAC 6.29.1.9(A)(3) to account for the new statutory training requirements. For that reason, Policy Service deleted the old training requirements language from the portion of BBA dealing with the Board's powers and duties as set forth in the Administrative Code while retaining the language that the Board will "ensure that each member of the Board participates in a planned program of training which will assist in the performance of specified duties. The new statutory training requirements were then placed at the end of BBA.

## **3.2 Policy Review BE School Board Meetings**

Policy Advisory 239 – BE (B-1400) School Board Meeting. Existing B-1400 BE addresses school board meetings generally and includes the Open Meetings Act requirements that meetings be open to the public, so this policy is the appropriate policy to address the new requirement that school board meetings be webcast live. B1400 BE also states requirements for items to be included in meeting notices so a provision was added to require notices to inform the public how they may view the live webcast.

## **3.3 Policy Review BEC E Executive Session/Open Meetings**

Policy Advisory 240 - BEC-E (B-1581) Executive Sessions/Open Meetings. SB 137 does not change the Open Meetings Act's list of reasons a Board may meet in closed session but in reviewing policies for the

purpose of this Advisory, it was noticed that the Exhibit at B-1581 BEC-E omitted a valid reason for closed session (collective bargaining strategy and negotiations) and omitted an important limitation on the discussion of pending threatened litigation (i.e., that it be a meeting “subject to the attorney-client privilege). Policy Service took this opportunity to remedy those omissions.

### **3.4 Policy Review BEDA Notification of Board Meetings**

Policy Advisory 241 – BEDA (B-1650) Notification of Board Meetings. Because this policy stated that meeting notices include the time and place of meetings, Policy Service added a sentence to state that meeting notifications shall include a link or shall otherwise provide information to enable the public to access the live audio and video webcast of the meeting.

### **3.5 Policy Review BEDBA Agenda Preparation and dissemination**

Policy Advisory 242 – BEDBA (B-1750) Agenda Preparation and Dissemination. Because this policy reiterates that meeting notices include the time and place of meetings and spells out requirements for inclusion on the agenda, Policy Service added a sentence to state that meeting notifications and agendas shall include a link or shall otherwise provide information to enable the public to access the live audio and video webcast of the meeting.

### **3.6 Policy Review BEDG Minutes**

Policy Advisory 243 - BEDG (B-2100) Minutes. Because this policy spells out statutory requirements related to board meeting minutes, it was the appropriate policy to address the new requirement that minutes be posted to the district website within one week of approval and retained for a minimum of three years.

### **3.7 Policy Review BEDH Public Participation at Board Meetings**

Policy Advisory 244 – BEDH (B-2150) Public Participation at Board Meetings. Until now, there has never been a legal requirement to allow public comment in New Mexico school board meetings. Despite that, virtually all districts allow public comment at in-person meetings and policy B-2150 BEDH provides a fairly specific set of procedures governing in-person public comment. With respect to public comment, SB 137’s only requirement is that the live audio and video webcast of the meeting through the district’s website “include a user interface that allows members of the public to submit written or verbal comments.” Policy Service anticipates that District will vary widely on 1) how they wish to comply with that requirement and 2) the technology available to do so. For that reason, Policy Service opted against providing a detailed procedure for online public comment and instead left it to district administration to develop the procedures for how the public may submit written or verbal comments during an online meeting. It should be noted that the same constitutional requirements of viewpoint neutrality and free speech will apply the same to online public comments as they do to in-person public comments.

### **3.8 Policy Review CB Superintendent**

Policy Advisory 245 – CB (C-0100) Superintendent. As mentioned in the Discussion, existing Policy C-0100 CB contains a section addressing the Superintendent’s Contract which includes provisions that the Board will take action on an existing Superintendent’s contract in February of the year the contract expires and that the Board may extend the contract in intervening years of a multiple year contract. Because SB 137 limits the Board’s ability to extend, renew, and terminate (without cause) the Superintendent’s contract, this policy was the appropriate place to address that limitation. It should be noted that nothing in the law requires the Board to take action on a Superintendent’s contract in February (or any other month) of the year in which the contract expires. Despite that, Policy Service has elected to retain that provision in the master policy.

### **3.9 Equity Council Update - Mr. Summers**

Equity Council Members include: Kevin Summers, Dale Maes, Tony DeHerrera, Sue Finch, Ben Woody, Jr., David Salcido, Desiraye Benavidez, Patricia Marquez, Veronica Tso, Verlynn Platero, and Chenoa Toledo. All were in attendance except Tony DeHerrera, Veronica Tso, Verlynn Platero, and Chenoa Toledo. Mr. Summers turned the floor over to Patsy Marquez. Ms. Marquez the Government 2 Government meeting will be held June 17<sup>th</sup> in Farmington. She will get updates and feedback on funding. Mr. Woody mentioned he received a parent complaint about the Navajo language being taught incorrectly. He also mentioned that certified individuals need to teach the Navajo Language. Ms. Marquez stated that all teachers are 520 certified and more local training is expected for teachers. She also mentioned sending three Navajo language teachers to NAU in Flagstaff Arizona to attend Navajo Language courses.

### **3.10 Report & Discussion of District Activities - Mr. Summers**

Mr. Summers provided a typed report to Board Members detailing updates for the maintenance department, athletic events and personnel news. Mr. Summers mentioned that during the Bloomfield Fireworks display the public will be authorized to use the BHS practice field and the north parking lot. An All Staff Back to School event will be held August 7<sup>th</sup>. BBQ to be served. SNP will not be required to cook and cabinet members will be serving the food. Many staff members had attended the Ron Clark Academy and the next training will be September 18-21, 2024.

## **4.0 ADJOURNMENT**

### **4.1 Adjourn Board Workshop**

Meeting was adjourned at 6:00 p.m.