

**MINUTES**  
**BLOOMFIELD SCHOOL DISTRICT BOARD OF EDUCATION**  
**REGULAR BOARD MEETING**  
**Tuesday, August 8, 2023 (6:00 PM)**

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## **ROLL CALL**

<b>BOARD MEMBERS PRESENT:</b>	Dale Maes Joel Gunn David Salcido
<b>BOARD MEMBERS ABSENT:</b>	Tony DeHerrera Ben Woody, Jr.
<b>SUPERINTENDENT:</b>	Dr. Kimberly Mizell
<b>ALSO IN ATTENDANCE:</b>	See Sign-In Sheet

## **1.0 CALL TO ORDER**

### **1.1 Invocation, Pledge of Allegiance to the Flag and Determination of Quorum**

The Bloomfield School District Board of Education held a board meeting on Tuesday, August 8, 2023 at 6:00 p.m., in the Administration Building Boardroom, 325 N Bergin Lane, Bloomfield, NM 87413. A determination of a quorum was made followed by the invocation and Pledge of Allegiance. The meeting was called to order at 6:00 p.m.

## **2.0 MEETING AGENDA**

### **2.1 Approval of Meeting Agenda**

The meeting agenda was reviewed with no changes noted.

**Recommendation:** Superintendent recommends approval of the current meeting agenda

#### **ORIGINAL - Motion**

Member (**Joel Gunn**) Moved, Member (**David Salcido**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the current meeting agenda'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Dale Maes     Yes  
Joel Gunn     Yes  
David Salcido Yes

## **3.0 CONSENT AGENDA**

### **3.1 Approval of Consent Agenda to include Previous Meeting Minutes and Travel Requests**

Minutes from July 11, 2023 Regular Board Meeting were reviewed with no changes noted.

Travel Requests:

- \*August 20-22, 2023: PSB Beginning of the Year Convening, Albuquerque, NM
- \*August 21-23, 2023: Navajo Nation JOM Conference, Flagstaff, AZ
- \*August 23-25, 2023: Medicaid Training, Albuquerque, NM
- \*August 27-29, 2023: PSB RISE Beginning of the Year Convening, Albuquerque, NM

\*September 4-6, 2023: PED Back to School Training, Albuquerque, NM

\*December 3-7, 2023: Annual Conference on Advancing School Mental Health, New Orleans, LA

\*December 14-20, 2023: 54th National Athletic Directors Conference, Orlando, FL

**Recommendation:** Superintendent recommends approval of the consent agenda.

**ORIGINAL - Motion**

Member (**David Salcido**) Moved, Member (**Joel Gunn**) Seconded to approve the **ORIGINAL** motion

'Superintendent recommends approval of the consent agenda'. Upon a roll call vote being taken, the vote was:

Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Dale Maes Yes

Joel Gunn Yes

David Salcido Yes

## **4.0 BUSINESS CONSENT AGENDA**

### **4.1 Approval of Business Consent Agenda**

Business Consent Agenda includes Budget Increase, Decrease, Transfer and Maintenance BARs for July 2023.

**Recommendation:** Superintendent recommends approval of the Business Consent Agenda

**ORIGINAL - Motion**

Member (**Joel Gunn**) Moved, Member (**David Salcido**) Seconded to approve the **ORIGINAL** motion

'Superintendent recommends approval of the Business Consent Agenda'. Upon a roll call vote being taken, the

vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Dale Maes Yes

Joel Gunn Yes

David Salcido Yes

## **5.0 SUPERINTENDENT'S REPORT/DISCUSSION**

### **5.1 Report & Discussion of District Activities - Dr. Mizell**

Dr. Mizell provided a typed report to Board Members during the work session detailing updates for the Maintenance Department, Athletic Events, and Personnel News. Dr. Mizell also mentioned that the teachers are back in the school sites and ready for the school year. The IT department has been busy with the new phone system up and running. The maintenance department has been busy making sure school sites are clean and safe for staff and students arrival. Dr. Mizell mentioned that over the summer the principals were able to attend the NMCEL Conference which gave them the opportunity to see and hear the presenter, Ron Clark, who is dynamic and entertaining, that left the principals with excitement and positive energy to start the new school year. Dr. Mizell wished everyone to have a great school year.

## **6.0 INFORMATION FOR THE BOARD**

### **6.1 Bloomfield Association of Classroom Teachers (BACT)**

No BACT Representative present.

### **6.2 National Education Association (NEA - Bloomfield)**

No NEA Representative present.

### **6.3 Public Commentary**

No Public Commentary.

The Bloomfield School District Board of Education welcomes public comments during its regular board meetings to offer suggestions on topics relevant to the Bloomfield Schools District. Topics may include suggestions for improving district services, policies, items currently on the meeting agenda, and etc. Citizens who wish to speak during Board of Education meetings should register with the administration office by noon the day preceding the meeting by completing the Request to Address Board form. Your request must be confirmed before your name will be placed on the list of possible speakers.

## 7.0 ACTION ITEMS

### 7.1 Approval of FY24 Per Capita Feeder Routes

The District may provide per capita (per mile) reimbursement to parents/guardians when regular bus services are not available or impractical. FY24 Feeder Routes not to exceed \$15,000.

**Recommendation:** Superintendent recommends approval of FY24 Feeder Routes

#### **ORIGINAL - Motion**

Member **(Joel Gunn)** Moved, Member **(David Salcido)** Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of FY24 Feeder Routes'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Dale Maes Yes

Joel Gunn Yes

David Salcido Yes

### 7.2 Approval of Bloomfield Early Childhood Center Donation from Greater Houston

Donation from Greater Houston to help children with school supplies, teacher supplies, student activities/field trips and art. Donation is \$5,000.

**Recommendation:** Superintendent recommends approval of the Bloomfield Early Childhood Center donation from Greater Houston.

#### **ORIGINAL - Motion**

Member **(David Salcido)** Moved, Member **(Joel Gunn)** Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the Bloomfield Early Childhood Center donation from Greater Houston'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Dale Maes Yes

Joel Gunn Yes

David Salcido Yes

### 7.3 Approval of Fundraiser Requests

Fundraiser Requests:

#### \*Bloomfield Early Childhood Center

- Bingo Tickets: August 21, 2023 - May 24, 2024
- School Online Store: September 25, 2023 - May 24, 2024
- Book Fair: October 2, 2023 - October 31, 2023

#### \*Blanco Elementary

- Blanco T-Shirt Sales: August 2023 - May 2024
- Healthy Snacks: August 2023 - May 2024
- Little Caesar's Pizza: October 2023 - November 2023
- Valentines Boxes: January 2024 - February 2024

#### \*Bloomfield High School

- Baseball - Cornhole Tournament: September 9, 2023
- BHS/MAJH Cross Country - Jogathon/Shirt Sales: September 2023 - October 2023
- Cheer- Raffle: August 2023 - April 2024.

**Recommendation:** Superintendent recommends approval of the Fundraiser Requests

#### **ORIGINAL - Motion**

Member **(Joel Gunn)** Moved, Member **(David Salcido)** Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the Fundraiser Requests'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Dale Maes Yes

Joel Gunn Yes

David Salcido Yes

#### **7.4 Approval to Dispose of Old IT Equipment**

IT has a few items that are old and/or nonfunctioning that needs to be properly disposed of.

**Recommendation:** Superintendent recommends approval to Dispose of Old IT Equipment

##### **ORIGINAL - Motion**

Member **(Joel Gunn)** Moved, Member **(David Salcido)** Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval to Dispose of Old IT Equipment'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Dale Maes Yes

Joel Gunn Yes

David Salcido Yes

#### **7.5 Approval to Continue Ancillary Service RFP 2023-001**

Continue to use RFP contractors for Ancillary and Teletherapy services. Unlimited Therapy to provide PT services. CES will continue to provide an audiologist and NM School for the Blind will provide services to our students who have vision loss. Soliant and Sunbelt will provide any ancillary services we may need.

**Recommendation:** Superintendent recommends approval of continuance of Ancillary Services RFP 2023-01

##### **ORIGINAL - Motion**

Member **(David Salcido)** Moved, Member **(Joel Gunn)** Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of continuance of Ancillary Services RFP 2023-01'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Dale Maes Yes

Joel Gunn Yes

David Salcido Yes

#### **7.6 Approval of Student Nutrition RFP Results**

Student Nutrition requests approval of RFPs for food services, dairy and commodities for the 23/24 school year. For food services SNP will utilize Santa Fe Schools RFP 25-General, for dairy services SNP will use Los Lunas Schools RFP No. 2022-008-HR, and for commodity processed products SNP will use Las Cruces Public Schools bid.

**Recommendation:** Superintendent recommends approval of Student Nutrition RFP Results

##### **ORIGINAL - Motion**

Member **(Joel Gunn)** Moved, Member **(David Salcido)** Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of Student Nutrition RFP Results'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Dale Maes Yes

Joel Gunn Yes

David Salcido Yes

#### **7.7 Approval of Additions/Updates to the Bloomfield Booster Club & Parent-Teacher Organization Policy**

Minor additions have been added to the existing Booster Club & Parent-Teacher Organization Policy.

**Recommendation:** Superintendent recommends approval of Additions/Updates to the Bloomfield Booster Club & Parent-Teacher Organization Policy

##### **ORIGINAL - Motion**

Member **(David Salcido)** Moved, Member **(Joel Gunn)** Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of Additions/Updates to the Bloomfield Booster Club & Parent-Teacher Organization Policy'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Dale Maes Yes

Joel Gunn Yes

David Salcido Yes

### **7.8 Approval of Transportation Policy Revisions**

The current Transportation Policy is one long document containing employee and public information. Revisions to the document have been made to clean up redundancy and add Bus Pass info. The policy will then contain three documents, Staff Policies, Student Policies and Parent Signature Form.

**Recommendation:** Superintendent recommends approval of Transportation Policy Revisions

#### **ORIGINAL - Motion**

Member **(Joel Gunn)** Moved, Member **(David Salcido)** Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of Transportation Policy Revisions'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Dale Maes Yes

Joel Gunn Yes

David Salcido Yes

## **8.0 EXECUTIVE/CLOSED SESSION**

**8.1 Convene to Closed Session.** Pursuant to NMSA 1978, §10-15-1 H(2) the Bloomfield Schools Board of Education will take action to go into Closed Session to address limited personnel matters. No action will be taken in Closed Session. Action, if any, will be taken when the Board reconvenes in Open Session following the Closed Session. Authority to conduct a Special Meeting is found in NMSA 1978, §10-15-1 through 10-15-4, of the New Mexico 'Open Meetings Act'. Authority to conduct a Special Meeting is found in NMSA 1978, §10-15-1 through 10-15-4, of the New Mexico 'Open Meetings Act'.

No closed session was called for.

## **9.0 RECONVENE TO OPEN SESSION and POSSIBLE ACTION**

**9.1 Reconvene to Open Session.** As required by Section 10-15-1(J) of the 'Open Meetings Act': The only matter discussed during the closed session was limited personnel matters.

Having no closed session, no reconvening was called for.

## **10.0 ADVANCED PLANNING**

### **10.1 Upcoming Events:**

\*August 11, 2023 - All Staff Event with guest speaker, Steven Michael Quezada

\*September 12, 2023 - Board of Education Meeting

## **11.0 ADJOURNMENT**

### **11.1 Approval to Adjourn Current Board Meeting**

**Recommendation:** Superintendent recommends approval to adjourn the current board meeting.

#### **ORIGINAL - Motion**

Member **(David Salcido)** Moved, Member **(Joel Gunn)** Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval to adjourn the current board meeting'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Dale Maes Yes

Joel Gunn Yes

David Salcido Yes

Meeting was adjourned at 6:16 p.m.

Board Member Signature	Title	September 12, 2023 Date Approved
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