

**MINUTES**  
**BLOOMFIELD SCHOOL DISTRICT BOARD OF EDUCATION**  
**REGULAR BOARD MEETING**  
**Monday, December 13, 2021 (6:00 PM)**

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**ROLL CALL**

<b>BOARD MEMBERS PRESENT:</b>	Dale Maes Veronica Tso Bruce Armenta
<b>BOARD MEMBERS ABSENT:</b>	Tony DeHerrera Joel Gunn
<b>SUPERINTENDENT:</b>	Dr. Kimberly Mizell
<b>ALSO IN ATTENDANCE:</b>	See Sign-In Sheet

**1.0 CALL TO ORDER**

**1.1 Invocation, Pledge of Allegiance to the Flag and Determination of Quorum**

The Bloomfield School District Board of Education held a board meeting on Monday, December 13, 2021 at 6:00 p.m. in the Administration Building Board Room, 325 N Bergin Lane, Bloomfield, NM 87413. A determination of a quorum was made followed by the invocation and Pledge of Allegiance. The meeting was called to order at 6:09 p.m.

**2.0 MEETING AGENDA**

**2.1 Approval of Meeting Agenda**

The meeting agenda was reviewed with no changes noted.

**Recommendation:** Superintendent recommends approval of the current meeting agenda

**ORIGINAL - Motion**

Member (**Bruce Armenta**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the current meeting agenda'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes

**3.0 CONSENT AGENDA**

**3.1 Approval of Consent Agenda to include Previous Meeting Minutes**

Minutes from November 9, 2021 Regular Board Meeting.

**Recommendation:** Superintendent recommends approval of the Consent Agenda

**ORIGINAL - Motion**

Member (**Veronica Tso**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the Consent Agenda'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Bruce Armenta	Yes
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Dale Maes            Yes  
Veronica Tso        Yes

## 4.0 BUSINESS CONSENT AGENDA

### 4.1 Approval of Business Consent Agenda

Business Consent Agenda includes Increase and Maintenance BARs for November.

**Recommendation:** Superintendent recommends approval of the Business Consent Agenda

#### **ORIGINAL - Motion**

Member (**Bruce Armenta**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the Business Consent Agenda'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Bruce Armenta      Yes  
Dale Maes            Yes  
Veronica Tso        Yes

## 5.0 SUPERINTENDENT'S REPORT/DISCUSSION

### 5.1 Report & Discussion of District Activities - Dr. Mizell

Dr. Mizell distributed a typed report detailing District activities, athletics, and personnel updates to Board members during the Board Workshop. The District is always hiring. Projects reported on were the final inspection and move in for Naaba Ani and the Community Center at Mesa Alta.

## 6.0 PRESENTATIONS

### 6.1 Bloomfield High School - Mr. Burkholder

Mr. Burkholder shared a PowerPoint presentation including student count of 727. He touched on the school's 90-day plan utilizing data driven instruction and CIA data. There are many exciting events happening at BHS, with upcoming band and choir performances. Falls and winter sports ended well with two players being named players of the year as well as two deserving coaches being named coaches of the year. BHS had a team complete at the NM Governor's STEM Challenge where they created an application for language barriers.

### 6.2 Charlie Y. Brown High School - Mr. Benavidez

Mr. Benavidez shared a PowerPoint presentation including CYB's student count; 70 in-person and 20 online. Looking at a good amount of projected graduates this year. The PBIS awards are having a positive impact on campus. There are two student guest speakers, both of whom will be returning to BHS in January to graduate on time.

Vinson said he enjoyed CYB and wanted to thank the staff for allowing him to catch up on his credits where he could return to BHS. Neida thanked Mr. Benavidez for teaching her life skills. The staff is so good and pushed me to succeed.

Dr. Mizell thanked Mr. Benavidez as well for helping his students visualize their success.

### 6.3 Board Recognition - Dr. Mizell

Dr. Mizell thanked the outgoing board members, Mr. Bruce Armenta and Mrs. Veronica D. Tso, for their time and dedication to the Bloomfield School District. Both members were elected in 2013 and served 8 years on the School Board. Mr. Maes also thanked them for their willingness to volunteer.

Mr. Armenta thanked the District. He stated that serving on the Board has been a blessing and he knows that the District is doing what is best. Mrs. Tso also thanked the District. She stated that she would miss the students, the achievements, accomplishments, and successes.

## 7.0 INFORMATION FOR THE BOARD

### 7.1 Bloomfield Association of Classroom Teachers (BACT)

No BACT Representative present.

### 7.2 National Education Association (NEA - Bloomfield)

No NEA Representative present.

### 7.3 Public Commentary

No Public Commentary received.

The Bloomfield School District Board of Education welcomes public comments during its regular board meetings to offer suggestions on topics relevant to the Bloomfield Schools District. Topics may include suggestions for improving district services, policies, items currently on the meeting agenda, and etc. Citizens who wish to speak during Board of Education meetings should register with the administration office by noon the day preceding the meeting by completing the Request to Address Board form. Your request must be confirmed before your name will be placed on the list of possible speakers.

## 8.0 ACTION ITEMS

### 8.1 Approval of Activity Requests

Activity Requests:

- January 7, 2022 - CYB PBIS Rewards Fieldtrip to Chapman Hill Ice Rink
- January 10, 2022 - BHS JROTC Fieldtrip to Purgatory Ski Resort
- January 21, 2022 - BHS JROTC Borderlands Drill Meet

**Recommendation:** Superintendent recommends approval of the activity requests

**ORIGINAL - Motion**

Member (**Bruce Armenta**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the activity requests'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes

### 8.2 Approval of Graduation Requirements for Cohorts 2022 and 2023

The NMPED has changed the graduation requirements for Cohorts 2022 and 2023 noting "Due to the pandemic-related interruptions to standardized testing, PED allows the continuation of the passing of required coursework to demonstrate competency, as allowed for cohort 2021".

**Recommendation:** Superintendent recommends approval of Graduation Requirements for Cohorts 2022 and 2023

**ORIGINAL - Motion**

Member (**Veronica Tso**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of Graduation Requirements for Cohorts 2022 and 2023'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes

### 8.3 Approval of Honors English (9 & 10) Change to Pre-AP English I & II

Honors English 9 and 10 are currently available to students. Students then transition to AP Language and Literature respectively for grades 11 and 12. To increase the level of rigor and provide an improved transition

into ELA AP coursework, it has been requested to change the Honors English 9 and 10 course to pre-AP English I and II. This will provide the foundation for future AP opportunities.

**Recommendation:** Superintendent recommends approval of Honors English (9 & 10) Change to Pre-AP English I & II

**ORIGINAL - Motion**

Member (**Bruce Armenta**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of Honors English (9 & 10) Change to Pre-AP English I & II'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes

**8.4 Approval to Purchase ELA K-8 Instructional Materials**

The ELA Adoption cycle is a 6-year adoption, which is currently available for K-8. The adoption committee met during the month of November with seventeen teachers attending all three sessions virtually. Requesting approval to adopt instructional materials for ELA K-8: McGraw Hill "Wonders" for kindergarten and HMH "Into Reading" and "Into Literature" for Grades 1-8.

**Recommendation:** Superintendent recommends approval to Purchase ELA K-8 Instructional Materials

**ORIGINAL - Motion**

Member (**Veronica Tso**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval to Purchase ELA K-8 Instructional Materials'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes

**8.5 Approval to Hire Additional Social Worker at BHS**

An additional social worker is needed at BHS to assist with the caseload and to ensure that all students with an IEP are receiving weekly services. An additional social worker will also ensure that the needs are being met for students in crisis.

**Recommendation:** Superintendent recommends approval to Hire Additional Social Worker at BHS

**ORIGINAL - Motion**

Member (**Bruce Armenta**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval to Hire Additional Social Worker at BHS'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes

**8.6 Approval to Hire Additional Life Skills Teacher at BHS**

There are currently 16 life skills students at BHS that are cognitively delayed and need a lot of supervision. With one teacher, one long-term substitute and 3 EAs, more support is needed to meet student needs and complete IEPs.

**Recommendation:** Superintendent recommends approval to Hire Additional Life Skills Teacher at BHS

**ORIGINAL - Motion**

Member (**Veronica Tso**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval to Hire Additional Life Skills Teacher at BHS'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Bruce Armenta Yes  
Dale Maes Yes  
Veronica Tso Yes

### 8.7 Approval of Parent Mileage Reimbursement for NM School for the Deaf

There is one preschooler that will be receiving services from the NM School for the Deaf in Farmington. It is impractical to transport one student to Farmington, especially amid the driver shortage that the District is facing. The parent will transport the student to the NM School for the Deaf and will be reimbursed at a rate of \$0.25 cpm.

**Recommendation:** Superintendent recommends approval of Parent Mileage Reimbursement for NM School for the Deaf

#### **ORIGINAL - Motion**

Member **(Bruce Armenta)** Moved, Member **(Veronica Tso)** Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of Parent Mileage Reimbursement for NM School for the Deaf'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Bruce Armenta Yes  
Dale Maes Yes  
Veronica Tso Yes

### 8.8 Approval of Contract Day Extension for Transportation Bookkeeper

Current contract is 210, however a 249 day contract is needed to perform year-end fiscal activities for the Transportation Department due to summer programs and fiscal budgetary work.

**Recommendation:** Superintendent recommends approval of Contract Day Extension for Transportation Bookkeeper

#### **ORIGINAL - Motion**

Member **(Veronica Tso)** Moved, Member **(Bruce Armenta)** Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of Contract Day Extension for Transportation Bookkeeper'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Bruce Armenta Yes  
Dale Maes Yes  
Veronica Tso Yes

### 8.9 Approval of Board Games Club at BHS

In an effort to have more opportunities for collaboration and growth at BHS, requesting approval of a Board Games Club.

**Recommendation:** Superintendent recommends approval of Board Games Club at BHS

#### **ORIGINAL - Motion**

Member **(Bruce Armenta)** Moved, Member **(Veronica Tso)** Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of Board Games Club at BHS'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Bruce Armenta Yes  
Dale Maes Yes  
Veronica Tso Yes

### 8.10 Approval of Athletic Handbook Revision Pertaining to Team Meals

The Athletic Handbook is designed to assist, coordinate and facilitate the athletic staff in meeting the objectives of the interscholastic educational process. The current policy states that teams are eligible for meals over 100 miles, however it is difficult to track, the change will state out of San Juan County are eligible for

meals (which includes Durango). The revision is regarding the AD determining if the meal allowance should increase during State Tournament, to be uniform the amount will be \$10 per meal for all travel outside of the county.

**Recommendation:** Superintendent recommends approval of Athletic Handbook Revision Pertaining to Team Meals

**ORIGINAL - Motion**

Member (**Veronica Tso**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of Athletic Handbook Revision Pertaining to Team Meals'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes

**8.11 Approval of Open Meetings Resolution for 2022**

The Bloomfield Schools Board of Education Open Meetings Resolution is renewed annually per calendar year. The resolution covers all meeting types, location, dates and times.

**Recommendation:** Superintendent recommends approval of Open Meetings Resolution for 2022

**ORIGINAL - Motion**

Member (**Bruce Armenta**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of Open Meetings Resolution for 2022'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes

**8.12 Approval of Official for Federal Programs for 2022**

As an annual requirement, the Board is required to approve the Administrator assigned as the Federal Programs Official to sign documents, submit grant applications, funding, and etc. and be responsible for all business of the Federal Programs Department.

**Recommendation:** Superintendent recommends approval of Official for Federal Programs for 2022

**ORIGINAL - Motion**

Member (**Veronica Tso**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of Official for Federal Programs for 2022'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes

**9.0 EXECUTIVE/CLOSED SESSION**

**9.1 Pursuant to NMSA 1978, §10-15-1 H(2) of the 'Open Meetings Act', the Board of Education will take action to go into Closed Session to address limited personnel matters, specifically staffing. No action will be taken in Closed Session. Action, if any, will be taken when the Board reconvenes in Open Session following the Closed Session.**

No closed session was called for.

**10.0 RECONVENE TO OPEN SESSION and POSSIBLE ACTION**

**10.1 Reconvene to Open Session. As required by Section 10-15-1(J) of the 'Open Meetings Act': The only matter discussed during the closed session was limited personnel matters, specifically staffing. Having no closed session, no reconvening was called for.**

## 11.0 ADVANCED PLANNING

### 11.1 Upcoming Events:

- \*December 20-31, 2021 - Holiday Break
- \*January 3, 2022 - Teacher In-Service
- \*January 11, 2022 - Board of Education Meeting

## 12.0 ADJOURNMENT

### 12.1 Approval to Adjourn Current Board Meeting

**Recommendation:** Superintendent recommends approval to adjourn the current board meeting.

**ORIGINAL - Motion**

Member (**Bruce Armenta**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval to adjourn the current board meeting'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes

Meeting was adjourned at 6:55 p.m.

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Board Member Signature	Title	January 11, 2022 Date Approved
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